



Volunteer Role Description

Chair

Name of Volunteer:	
Responsible to:	Club Committee
Start Date:	
End Date:	

**The Club Chair is responsible for providing overall leadership and direction to the Club.
The Chair will lead the Club Committee in the delivery of Club business.**

Main Duties:

- **Support the efficient running of the Club.**
- **Chair routine Club Committee meetings.**
- **Chair Club Annual General Meeting.**
- **Support other Committee members in the understanding and delivery of their roles and responsibilities.**
- **Support the delivery of a Club Action Plan.**
- **Represent the Club at local and regional events where required.**
- **Ensure the Club's compliance with the Safeguarding Policy.**
- **Ensure the Club's compliance with all of its legal responsibilities.**
- **Provide an Annual Report for the Club.**
- **Encourage Players, their families and Club Volunteers to conduct themselves in a professional manner and always represent the Club values.**
- **Ensure Players, their families and Club Volunteers do not bring the sport or the Club into disrepute.**